

SCHOOL RESEARCH GRANT APPLICATION

Application for Higher Degree by Research Candidates

School of Architecture, Design and Planning

The School Research Grant is available to eligible HDR candidates to support research and research outcomes within the School of ADP. Before completing this form, applicants must read the *Application Guidelines* carefully.

Please fill in Sections as relevant.

SECTION A: APPLICANT'S INFORMATION

Family Name	
Given Name	
Student Number	
Confirmation Date	
Planned Thesis Submission Date	

SECTION B: CONFERENCE DETAILS

Name of Conference		
Name of Organising Body		
Conference Website		
Venue/Location		
Dates of Conference	From:	To:
Has your paper/poster been accepted for presentation?	Yes	No

Awarded funds **will not be released** until such proof has been submitted to the School.

Include title of paper to be presented and how the paper relates to the thesis:	
Author/s listed on the paper:	Institutional affiliation of author/s:
Provide a brief outline of the importance of the conference to the participant and anticipated academic outcomes, progress on thesis, etc.	
Please provide details of other activities that will add value to your travel through visits to institutions or research facilities, etc.	

SECTION C: FIELDWORK DETAILS

Location of Fieldwork		
Dates of Travel	From:	To:
Have you received Ethics Clearance (if applicable)?	Yes / No	Date:
Application number of Ethics Approval:		
Have you formulated and submitted a fieldwork plan?	Yes / No	

Description of the research project including research question, explanation of the fieldwork to be undertaken and/or data collection methods used, justification of fieldwork/data collection method and budget.

Deliverables/outcome anticipated or expected from this research trip (Publisher, title, type of publication and anticipated publication date).

Fieldwork Travel and Activity Summary				
Date	Site	Key Activities / Meetings	Participants	Outcomes



SECTION D: EDITING AND OTHER SERVICES

Description of service:		
Amount quoted by service provider:		

SECTION E: EXPENDITURE

Please provide breakdown of travel-related expenses and attach details of the booking/quotes with the application.

List estimated expenditure in AUD (Australian Dollar) and attach supporting documentation.	
1) Airfare* (select the most direct and economical airfare available at the time of booking)	\$
2) Other transport costs	\$
3) Accommodation	\$
4) Conference registration fee	\$
5) Access fees / Special Research Visa fees	\$
6) Other costs (specify in detail)	\$
TOTAL	\$
*Please note the airfare quote may increase after submitting your application. The price increase will not affect the <i>decision</i> of your application.	

SECTION F: PREVIOUS GRANT APPLICATION(S)

Have you received any previous school research grants? Please list details.	
Date of approved grant	Amount approved

SECTION G: DECLARATION AND SIGNATURE

- ☐ I declare that the statements made, and information provided in this application are to the best of my knowledge, true, complete and correct.
- ☐ I have read and fully understand the 'Guidelines for Applicants'.
- ☐ I confirm that I have sought and unable to secure funding from other sources to fund for my research activities.
- ☐ I understand that the personal data provided in this form will be used by the relevant committees and authorised personnel responsible for handling applications for the grant.
- ☐ I confirm that I have the support from my Supervisor (s) for this application.

Date:

Student Signature:

Date:

Supervisor Signature: